

DIVISION OF PURCHASES AND SUPPLY  
805 E. BROAD STREET, P. O. BOX 1199  
RICHMOND, VIRGINIA 23218-1199

**NOTICE OF CONTRACT RENEWAL**

1. DATE ..... September 9, 2004
2. COMMODITY NAME..... **Vans, Cargo, ¾ ton, V-8**
3. CONTRACT NUMBER..... **4520-50**
4. CONTRACT PERIOD ..... **September 9, 2004 through September 16, 2005**  
..... **Build-Out Date: April 23, 2005**
5. SUPERSEDES ..... 4520-40
6. AUTHORIZED USERS ..... State Agencies and Other Public Bodies
7. CONTRACTORS' FEIN NUMBER..... 54-0761740
8. CONTRACTOR..... R K Chevrolet  
.....2661 Va. Beach Blvd.  
.....Va. Beach, VA 23452  
.....Contact: Mr. Randy Meekins
9. CONTRACTORS' PHONE NUMBER ..... (757) 431-6522 Fax (757) 431-6523  
..... [email:rmeekins@rkchevy.com](mailto:rmeekins@rkchevy.com)
10. TERMS..... Net 30
11. DELIVERY ..... 60-90 ARO
12. F.O.B. ....Richmond, Virginia
13. PRICES AND OPTIONS ..... See Attached
14. FOR FURTHER CONTRACT INFORMATION CONTACT: Joe Dagra, VCO  
Phone (804) 786-3858  
E-mail: [jdagra@dgs.state.va.us](mailto:jdagra@dgs.state.va.us)
15. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: [www.dgs.state.va.us/dps](http://www.dgs.state.va.us/dps).
16. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is mandatory for all State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
17. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

Joe Dagra

By: \_\_\_\_\_  
JOE DAGRA / Fleet Contract Officer

## INSTRUCTIONS

1. **Purchase orders will be submitted to the contractor via the Commonwealth of Virginia's electronic procurement system, also known as Eva. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in Eva executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through Eva.**
2. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
3. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Form "Complaint to State Vendor" (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, is available from the Division of Purchases and Supply website [www.dgs.state.va.us](http://www.dgs.state.va.us) (Click on DPS icon, click on DPS forms).
4. Renewals. **Two (2)** one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
5. Any changes whether for increases or decreases in pricing, delivery terms or additional options must be approved by the Division of Purchases and Supply in advance of issuance of the purchase order. Disputes between the ordering agency and the vendor will be resolved in accordance with the terms of the contract and any change orders/renewals unless prior approval was granted by DPS.
6. This contract was bid by the vendor with the understanding that the dealer is not required to maintain an inventory of vehicles for this contract. The dealer factory orders the vehicles. Thus, purchasers are encouraged to order vehicles early in the contract cycle. The build out date is the last date that a dealer can order a vehicle. This date is some times adjusted by the manufacturer due to production changes. Please check the build out date before ordering.
7. If you need to cancel an order, cancel it early in the process. After a vehicle has been on order for a short time, (usually about 10 days), the manufacturer will not accept a cancellation.

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF GENERAL SERVICES  
DIVISION OF PURCHASES & SUPPLY

**3/4 TON CARGO VAN SPECIFICATION, 2005 Model Year**

The 3/4 ton cargo vans to be furnished under these specifications shall conform to the following.

Vehicles shall be equipped with all of the manufacturers standard equipment for the model bid. Additionally, the vehicle must meet or exceed the following specifications, which may exceed the base model as configured by the manufacturer.

**GVWR:** 8600

**Wheelbase:** 135"

**Engine:** V8, 4.8L, 275 @ 5200 RPM

**Fuel Capacity:** 31 gallons

**Spare Tire:** Full size mounted spare tire

**Tires:** Tires steel belted radial in accordance with manufacturer's recommendation for this vehicle of this GVWR. Tire Size: LT 225/75R 16E. All Season

**Body:** Side door double hinged with glass. Rear door to be double hinged with glass. Passenger seat.

**Transmission:** 4 speed automatic transmission w/Overdrive to include transmission oil cooler.

**Radio:** AM/FM radio

**Air Conditioning:** Factory air Conditioning

**Steering:** Power steering

**Brakes:** Power 4 wheel anti lock brake system

**Mirrors:** Manufacturer's standard

**Steering Wheel:** Tilt steering wheel

**Cruise Control:** Cruise Control

**Jack:** Jack and lug wrench

**Other Items:**

Two sets of keys

Available in all standard factory paint colors

Driver and Passenger side front airbags

Manufacturer's standard seat belts

Manufacturer's standard wheel cover/hub cap

Intermittent windshield wipers

**Chevrolet Express ¾ Cargo Van****Contract # 4520-50****Build-Out Date: April 23, 2005****Price Sheet**

- |    |  |                        |
|----|--|------------------------|
| 1. | Price for Van as equipped above.   | <b>\$ 15,258.00/EA</b> |
|    | Options available for vehicle priced above   |                        |
| 2. | Trailer Towing Package to include 7-wire harness,<br>Class III/IV Receiver and, heavy duty flasher | <b>\$ 360.00/EA</b>    |
| 3. | Deep tinted glass (Only glass included in base spec)   | <b>\$ 355.00/EA</b>    |
| 4. | Regular tinted glass completely around van   | <b>\$ 400.00/EA</b>    |
| 5. | Deep tinted glass completely around van  | <b>\$ 585.00/EA</b>    |

**Exterior Colors**

Sandstone Metallic (15U)  
 Dark Blue Metallic (25U)  
 Black (41U)  
 Dark Green Metallic (47U)  
 Summit White (50U)  
 Silver Birch Metallic (59U)  
 Dark Gray Metallic (62U)  
 Victory Red (74U)  
 Berry Red Metallic (87U)

**Interior Color**

Neutral  
 Neutral or Gray  
 Neutral or Gray  
 Neutral or Gray  
 Neutral or Gray  
 Gray  
 Gray  
 Neutral or Gray  
 Neutral or Gray

**Options:** Unless an option is specifically identified in the bid as a dealer installed option, all options shall be factory installed. Further if the factory installed option includes more features than specified in the bid, the additional features shall be considered as required by the resulting contract.

Vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.

New vehicle preparation must be performed by dealer prior to delivery. Include in bid the cost of usual pre-delivery inspections.

**Warranty:** 36 Months or 36,000 Miles, Bumper to Bumper.

The warranty period shall begin when the vehicle is placed in service rather than at the time of delivery as evidenced by the purchaser's records.

**Colors:** All Vehicles shall be available in any of the manufacturer's standard colors.

**TAXES:** No Federal Tax is to be included in bid, including tires. Tax Exemption Registration number will be furnished.

**LICENSE:** Thirty day license tags shall be furnished with the vehicle.

**TITLE PAPERS:** All papers for titling purposes shall be delivered with the vehicle.

**DELIVERY:** Vehicles shall be delivered to the various state agencies, cities, counties, towns, and political subdivisions throughout the State as required. For bidding purposes only, quote delivery to 805 E. Broad Street, Richmond, Va. 23219. The ordering entity will pay 60 cents per mile for mileage in excess of the distance from the dealer's location to 805 E. Broad Street, Richmond, Va. 23219. A 60 cents per mile credit will apply if the distance is less than the mileage to 805 E. Broad Street. Mileage will be determined based on Yahoo.com, (map, driving direction). Mileage shall be calculated between the dealer's address and the delivery address. **For this Contract built in mileage is 101 (\$ 60.60).** Delivery will be accepted between the hours of 8:15 A.M. and 4:30 P.M., Monday through Friday, except holiday.